**Preparing for Takeoff**

**Plan: From Setting Goals to Making them Reality**

## Workshop overview

Educational planning helps students see a path toward their goals and provides students a critical sense of progress and motivation to complete courses and work towards a certificate or degree. This workshop explores why Plan, one component of the Ask-Connect-Inspire-Plan framework, plays a crucial role in program onboarding for new students. You will learn about:

* How to help students plan by:
  + Creating accurate, updatable, long-term academic plans.
  + Talking with students about how to achieve their goals early and often.
  + Investing in structures and software that give advisors the time and resources to help every student create—and update—an educational plan.
* Why Plan is a crucial part of program onboarding
* Why Plan is an important strategy for supporting retention and equity on your campus
* Activities to aid the implementation of Plan on your campus

## How this connects to our college’s student equity and success efforts

[**Note to facilitators**: Insert 1–2 sentences about how this workshop supports your college’s existing student equity and success efforts, which may include your college’s five-year plan, strategic plan, Title III work, student equity and success plan, and/or existing initiatives or special projects, etc.]

## Workshop agenda

[5 min] Welcome

[25 min] Overview of educational planning

[15 min] Activity 1

[20 min] Guidance on making educational plans

[15 min] Activity 2

[10 min] Next steps

## Pre-readings

1. [*Research Evidence on Community College Ask-Connect-Inspire-Plan Onboarding Practices*](https://ccrc.tc.columbia.edu/publications/ask-connect-inspire-plan-onboarding.html) (by Hana Lahr and Davis Jenkins)
2. [*Show Me the Way: The Power of Advising in Community Colleges*](https://www.ccsse.org/NR2018/Show_Me_The_Way.pdf) (2018 CCCSE National Report)
3. [*Building Momentum: Using Guided Pathways to Redesign the Student Experience*](https://cccse.org/sites/default/files/BuildingMomentum.pdf) (2020 CCCSE National Report)
4. [*Focus Group Reel: Having a Plan Matters*](https://www.youtube.com/watch?v=252nzE34VLc) (by CCCSE)

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